



# MINUTES

## Parks Board Meeting

Wednesday, March 14, 2007

7:00 P.M.

Members Present: Mike Sawa, Marya Jo Butler, Dick Dietrich, Tom Bridges

Also Present: Evan Springer, Assistant City Attorney Raynel Berry, Jeff Madsen, Zona Lanham

Sawa called the Wednesday, March 14, 2007, Parks Board meeting to order.

### I. Acceptance of the Meeting Minutes

Sawa stated that meeting minutes from February would stand as presented, unless there were any corrections needed. No corrections noted. Sawa stated that the minutes would stand as presented.

### II. Attorney Reports

Berry reported the status on purchasing Carroll property. She stated we had a successful closing February 28 and we now own the property. There was discussion about doing a boundary survey on the property and purchasing additional land around the area.

Berry gave an update on the Parks & Recreation Department five-year Master Plan Contract. She explained we are currently in the process of finalizing negotiations with HNTB for the Master Plan contract. Motion was made by Dietrich, seconded by Butler to approve the contract with HNTB to prepare the Five Year Master Plan, in an amount not to exceed \$35,900.00. Vote 4-0, motion carried.

Berry reiterated at the last meeting Sawa had recommended the Greenwood Parks & Recreation staff begin the process of re-establishing the citizen volunteer groups. She reported the staff has now established uniform operating standards for the citizen volunteer groups and is now accepting applications for anyone interested in serving on these groups.

Discussion continued about the Greenwood Parks & Recreation five-year Master Plan working in conjunction with the City's master plan. Sawa suggested Board members review again the previous Master Plan document and agree on a new action plan for 2007.

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### **III. Recreation Report**

Madsen had previously submitted the Recreation Report to the Board prior to the meeting. (see attached) He reported that information from the new Greenwood Parks & Recreation Program Guide is already posted on the city's website and a printed copy of the guide will be available April 2.

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### **IV. Community Center Report**

Lanham had previously submitted the Community Center Attendance and Membership report to the Board prior to the meeting. (see attached). She invited Board members to attend the Greenwood Community Center's 15<sup>th</sup> Anniversary Celebration Open House here at the Center on May 12. Sawa suggested advertising with schools to promote the event.

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Sawa suggested Park Board members consider naming the new park sometime soon.

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Springer reported there were some minor touch-up repairs recently made to the Community Center roof and overall the roof is in good shape. Also, he informed the Board there are new steps being installed behind the Community Center leading down the hill to the amphitheater viewing area.

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Dietrich thanked Lanham for a job well done on the Community Center Reports submitted.

### **V. Park Report**

Schrader had previously submitted the Park Report to the Board prior to the meeting. (see attached).

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### **VI. Financial Report**

Springer distributed financial reports to the Park Board for their review. (see attached) He pointed out that there is a new Impact Fee Statement showing Impact Fee Disbursements, year-to-date expenses and available balances for the various Impact Fee supported projects.

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Berry had distributed, at the last meeting, a copy of a resolution requesting a loan which was introduced to the City Council. Dietrich recommended all Park Board members attend the final reading of the resolution at the next City Council meeting.

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### **VII. Signing of the Claim Sheet**

Sawa stated that the Claim Sheets would stand as presented, unless there were any corrections needed. No corrections noted. Sawa stated the Claim Sheets would stand as presented.

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Springer informed the Board that he and the parks department Landscape Designer, recently met with the Mayor to discuss ideas on refurbishing the city's downtown parking lot including new landscape designs.

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Sawa adjourned the meeting.

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President

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Secretary

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Recording Secretary

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